

## Curriculum Submission

<b><i>Instructions for:</i></b>	Submitting Curriculum Developed with Wisconsin Fast Forward Funds
<b><i>Purpose:</i></b>	To insure access to curriculum developed with state funds To facilitate grant close-out
<b><i>Process:</i></b>	<ol style="list-style-type: none"> <li>1. Determine if Wisconsin Fast Forward funds were used to develop curriculum. (Are funds requested under the "Curriculum Development" line item in the approved budget? Have training materials been developed with funds under other line items, such as "Instruction?") Contact the Office of Skills Development if there are any questions as to whether curriculum developed under the contract must be submitted.</li> <li>2. If curriculum was developed using Wisconsin Fast Forward funds, curriculum shall be submitted to the Department prior to release of funds earmarked for "Curriculum Development" in the Grantee's approved budget.</li> <li>3. Submit Curriculum Development in COMET with your reimbursement request documentation.</li> <li>4. Email questions to your grant manager or <a href="mailto:WisconsinFastForward@dwd.wisconsin.gov">WisconsinFastForward@dwd.wisconsin.gov</a></li> </ol>
<b><i>Additional Information:</i></b>	Contract: Section V.E. Copyright