

Wisconsin Fast Forward Quick Reference Guide

Website: http://wisconsinfastforward.com/wff_standard.htm

Email: WisconsinFastForward@dwd.wi.gov

- Worker Training Grants
- Grants are reimbursement based – grantee does not receive upfront funding
- Project Requirements:
 - Will train and employ (or retain) Wisconsin workers;
 - Proposed training has not been previously offered by the Applicant/consortium;
 - Training must be customized to address a documented business need;
 - Grantees must match grant funds 50 cents to the dollar for Small Business grants and dollar for dollar for all other grants;
 - Must include one or more Wisconsin employers who commit to hire or retain the trainees who complete training;
 - Training must be 12 months or less;
 - Funds may not be used for the purchase of real estate or other capital assets/equipment, facility construction or remodeling, K–12 education, or trainee wages, stipends or fringe benefits; and
 - Funding cannot replace existing federal, state, local government or other funding.
- Grant applications are accepted year-round. Contracts will be awarded within 60 days of the end of each quarter as shown below. Training should start no earlier than the Contract Award date.

Submission Date	Contract Award Date on or Before
January 1 – March 31	May 31
April 1 – June 30	August 30
July 1 – September 30	November 30
October 1 – December 31	February 28

- As applications are entered:
 - Staff will provide Technical Assistance. Applicants should contact the Office of Skills Development (OSD) prior to submitting their application if they have questions or would like assistance.
- After applications are submitted:
 - Background checks will be done;
 - Staff will ask for any clarifications needed prior to grant evaluations;
 - Staff will verify that the jobs being trained are in-demand occupations; and
 - An impartial evaluation committee will score grant submissions and make funding recommendations.
- For assistance:
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