

Technical College High School Student Industry-Recognized High Demand Field Certifications

Grant Evaluation Rubric and Scoresheet

Reviewer Number: _____ Date: _____

Correspondence ID #: _____ Grant Request: \$ _____

Applicant Name: _____

Project Name: _____

Project Need Statement (20)	Economic Impact (15)	Training Program Design, Cost & Implementation (20)	Capacity Building (10)	Training Objectives & Outcomes (20)	Economic Opportunity Enhancements (15)	Total (100 points)
Overall Comments:						

Project Need Statement (Up to 20 points) Total Score _____

Describe the nature and scope of the critical workforce problem that the project will address, including:

- The specific needs of students, businesses and industries aligned with economic and workforce opportunities impacted by the project, including data or examples.
- The extent of the problem, including if the certification issue is limited to a single business, affects multiple employers in an industry sector or geographic region, or is common to the state or nation.
- Data, information, or examples that support the needs statement.

		no criteria	limited criteria	some criteria	most criteria	all criteria	Criteria
Project Need	Identification of skills gap	0	1 2	3 4 5	6 7 8 9	10	<ul style="list-style-type: none"> • Clearly outlines the nature of the certification issues the project will address. • Clearly explains why this need is not currently being met in other ways. • Includes how the problem impacts business and industry employment in WI, including data and examples. • The proposed training program will address the identified need.
	Scope of skills gap	0	1	2 3	4 5	6	<ul style="list-style-type: none"> • Clearly identifies the skills gap, the potential businesses affected, industry sector(s) or geographic region, or is common to the state or nation. • Provides evidence of how/why the sectors and career pathways were chosen to include: regional or local labor market data and number of job openings related to certification.
	Supporting Information	0	1	2	3	4	<ul style="list-style-type: none"> • Uses data, information, or examples to support the explanation of the scope of the need.
COMMENTS:							

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Economic Impact (Up to 15 points) Total Score _____

Describe the project's economic impact on the project partner(s) involved, the communities where they are located, and the surrounding region:

- Number of students that will be trained with this project.
- The impact on successful completers and partners.
- The impact related to the location, such as urban, rural, depressed, or low/high unemployment, etc.
- Extent of the impact of the training for the business and industry need.

		no criteria	limited criteria	some criteria	most criteria	all criteria	Criteria
Economic Impact	Number of students impacted	0	1	2	3 4	5	<ul style="list-style-type: none"> • The project will result in industry recognized certifications or student progress to certifications upon completion. • Clearly defines impact (higher scores for more student certifications). • Clearly defines the new certifications targeted. • Clearly defines how the project plan generates the required outcomes.
	Location of impact	0	1	2	3 4	5	<ul style="list-style-type: none"> • Clearly defines how the location of the project (rural, suburban, or urban) provides greater economic impact. • Includes data or examples of this.
	Community Impact	0	1	2 3	4	5	<ul style="list-style-type: none"> • Clearly defines how the project impacts the local community or surrounding region. (impact on students' ability to become qualified for employment, pool of candidates qualified for skilled positions, etc.).
	COMMENTS:						

Training Program, Design, Cost & Implementation (Up to 20 points) Total Score _____

		no criteria	limited criteria	some criteria	most criteria	all criteria	Criteria
Training Program, Design, Cost & Implementation	Overview of the training project	0	1	2	3	4	<ul style="list-style-type: none"> • Structure and content of certification areas meets stated needs/critical workforce issue(s). • Includes how credits will be earned & identifies certification/post-secondary credential. • Design is plausible; applicant indicates ability to build to capacity. • Program meets grant guidelines to include: length of training program, planned progression, anticipated milestones and monitoring process - all to be completed by 6-30-20.
	Training certification areas	0	1	1	3	4	<ul style="list-style-type: none"> • Clearly identifies certification area, name and awarding organizations. • Proposed certificate areas are on the 2018 CTE List. • Strong evidence of business and industry representation in project. • Program # is included for WTCS State Approved Embedded Technical Diploma or Career Pathway Certificate, if applicable.
	Project plan for recruitment selection and assessment	0	0	1	2	3	<ul style="list-style-type: none"> • Well-defined plan for recruitment and/or selection of students. • Clearly defines outreach to pupils (including underserved) and to parents. • Applicant shows capacity to work with targeted population. • Project has a plan for pre- and post-training skills and knowledge assessment.
	Cost per student	0	1	2	3	4	<ul style="list-style-type: none"> • The cost per student is proportional to the planned training. • The cost per student is a proportional investment related to project outcomes for the students, the educational institution(s) and the State.
	Budget Items	0	1	2	3 4	5	<ul style="list-style-type: none"> • All budget items are necessary to the project, proportional to the training project requirements. • Application provides sufficient supporting detail.

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	COMMENTS:
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Capacity Building (Up to 10 points) Total Score _____

Describe how the project will create capacity to continue to address the issue after the grant project is finished:

- Are there any new curricula, certifications, and/or credit programs that will result from this project?
- Are there any collaborations/partnerships resulting from the project that may improve future ability to address the training issue?
- Are there plans by the project partners to continue to use curriculum/equipment/technology gained through the project after it is complete?

		no criteria	limited criteria	some criteria	most criteria	all criteria	Criteria
Capacity Building	Project will result in capacity building for the workforce	0	1	2	3	4	The project will result in one or more of the following: <ul style="list-style-type: none"> • New/or customized curriculum, or educational program area meets the certification gap and will be adopted by project partners and will be made available for adoption by other educational institutions. • More work-ready high school graduates to fill high-demand positions. • Clarifies pathway to student certification in industry recognized professions.
	Curriculum to be used after grant period and Partners	0	0	1	2	3	<ul style="list-style-type: none"> • There is strong evidence that the new curriculum/new training project will be used beyond the grant period. • The project will result in schools involved gaining new specific knowledge that will be available for future training.
	Collaboration/ Sustainability	0	0	1	2	3	<ul style="list-style-type: none"> • The project will result in partnerships that will continue to address the need after the project has ended.
	COMMENTS:						

Training Objectives & Outcomes (Up to 20 points) Total Score _____

		no criteria	limited criteria	some criteria	most criteria	all criteria	Criteria
Training Objectives & Outcomes	Certifications after training	0	1 2	3 4	5	6	5 certifications = 2 pts; 6-10 certifications = 3 pts 11-15 certifications = 4 pts; 16-19= 5 pts; 20 certifications or above = 6 pts
	Impact of certification on school and business needs	0	1	2	3	4	<ul style="list-style-type: none"> • Trainee will receive career pathway value in the form of: Industry recognized certification; High School credit; and/or transferable college credit. • Training will clearly help participants get or improve post high school employment options.
	Strong evidence to support the future achievement of stated goals	0	1	2	3 4	5	<ul style="list-style-type: none"> • There is strong evidence to support the future achievement of the stated goals. • Student outcomes are detailed and supported.
	Leveraged financial support	0	1	2	3 4	5	<ul style="list-style-type: none"> • There is strong evidence of cost-sharing capability. If the project partner(s) provides resources, details must be

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							included in the commitment letter(s) (Higher score the project partner is providing some of the cost-sharing).
COMMENTS:							

Economic Opportunity Enhancements (Up to 15 points) Total Score _____

Describe how the project will create capacity to continue to address the issue after the grant project is finished:

- How prevalent are job and advancement opportunities for students?
- Are there any collaborations/partnerships resulting from the project that may improve future ability to address the training issue?
- Are there plans by the business/training partners to continue to use curriculum/equipment/technology/resources/training gained through the project after it is complete?
- Are there plans to recruit socially and economically disadvantaged individuals into the project?

		no criteria	limited criteria	some criteria	most criteria	all criteria	Criteria
	Student Benefits	0	1	2	3 4	5	<ul style="list-style-type: none"> • Application clearly defines the benefits offered such as employability and higher wages. • Training will provide long-term improvement in job opportunities.
	Student Retainage	0	1	2	3 4	5	<ul style="list-style-type: none"> • Clearly defines strategies in keeping the students engaged and proactive. • Project partners' involvement with the training project.
	Career pathway for Students	0	0	0	1	2	<ul style="list-style-type: none"> • Are there any new curriculums, certifications, and/or credit programs that will come from this project? • Training will clearly help participants get or improve post high school employment options.
	Targets special populations	0	0	1	2	3	<ul style="list-style-type: none"> • Clearly defines plans to work with disadvantaged populations. • Applicant shows capacity and/or successful history to work with expected population. • Applicant will work with economically disadvantaged individuals: Applicant will work with socially disadvantaged individuals, minorities, veterans, persons with disabilities, etc.
COMMENTS:							

Expanded Wisconsin Fast Forward Program



Technical College High School Student Certifications Evaluation Committee Notes

Reviewer Number: _____ Date: _____

Correspondence ID #: _____ Grant Request: \$ _____

Applicant Name: _____

Project Name: _____

Overall Project/Project Need/Partners/Employer:	
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Questions/Concerns/Issues:	Answer/Notes:
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Economic Impact:	
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Questions/Concerns/Issues:	Answer/Notes:
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Training- Curriculum Development, Instruction, Instructors, etc.:	
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Questions/Concerns/Issues:	Answer/Notes:
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Budget – Cost/Accuracy/Ineligible Expenses:	
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Questions/Concerns/Issues:	Answer/Notes:
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Expanded Wisconsin Fast Forward Program

Technical College High School Student Certifications Grant Evaluation Committee Notes

Capacity Building:	
Questions/Concerns/Issues:	Answer/Notes:
Economic Opportunity Enhancements:	
Questions/Concerns/Issues:	Answer/Notes:
Training Objectives/Outcomes/Placements/Commitments:	
Questions/Concerns/Issues:	Answer/Notes:
Other:	
Questions/Concerns/Issues:	Answer/Notes: