

## Curriculum Submission

<b><i>Instructions for:</i></b>	Submitting Curriculum Developed with Wisconsin Fast Forward Funds
<b><i>Purpose:</i></b>	To insure access to curriculum developed with state funds To facilitate grant close-out
<b><i>Process:</i></b>	<ol style="list-style-type: none"> <li>1. Determine if Wisconsin Fast Forward funds were used to develop curriculum. (Are funds requested under the "Curriculum/Program Development" line item in the approved budget? Have training materials been developed with funds under other line items, such as "Instruction?")  Contact the Office of Skills Development if there are any questions as to whether curriculum developed under the contract must be submitted.</li> <li>2. If curriculum was developed using Wisconsin Fast Forward funds, curriculum shall be submitted to the Department prior to release of funds earmarked for "Curriculum and Program Development" in the Grantee's approved budget.</li> <li>3. Email curriculum to <a href="mailto:WFFgrants@dwd.wisconsin.gov">WFFgrants@dwd.wisconsin.gov</a> or mail to:        Department of Workforce Development        ATTN: Office of Skills Development        Grant Correspondence ID# (see contract)        PO Box 7972,        201 East Washington Avenue, E100        Madison, WI 53707-7946</li> </ol>
<b><i>Additional Information:</i></b>	Contract: Section V.E. Copyright