



**Expanded Wisconsin Fast Forward Grant Application**  
**Training Teachers to Teach in Dual Enrollment Programs**

**BUDGET DETAIL**

*Describe each Requested WFF Funds Budget Line Item in detail. Limit responses to one-half page in length, single spaced, 11-point Times New Roman font, for each section.*

**Instruction**

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**Instructional Materials**

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**Supplies and Operating Expenses**

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**Contractual Expenses**

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**Other**

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**Administrative Cost** *Note: Budgeted Administrative Cost may not exceed 10 percent of WFF funding request.*

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**Miscellaneous Budget Comments**

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**PROJECT PROPOSAL**

*Describe the project. Limit responses to one-half page in length, single spaced, 11-point Times New Roman font, for each section.*

**Project Description** *Provide detail on trainings offered; how trainees will meet HLC-compliant dual enrollment certification standards; sources of leveraged funds/cost sharing and any other details proposal evaluators should know about the project.*

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**Economic Impact Statement** *Describe the value of project benefits to trainees, students, schools/districts, communities, regions.*

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**Eligibility** *Describe eligible project participants and the recruitment process.*

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**Assessment** *Describe performance indicators of increasing HLC-compliant dual enrollment certifications.*

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**Teacher Trainee Program Monitoring** *Describe the means of tracking project and trainee progress.*

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**Training and Education Capacity Building** *Describe how the project will improve teacher abilities, skills and expertise.*

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**Curriculum Statements** *Describe the specific training courses offered by the project.*

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**Training Provider(s)** *Describe the training providers and their qualifications.*

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**LETTERS OF COMMITMENT AND SUPPORT**

Please attach to your application any letters of intent to participate in the dual enrollment training program as outlined below:

For every school partner, other than applicant technical college, upload a letter of commitment which confirms their agreement to train teachers. For each source of leveraged funding, upload a letter of commitment which outlines their proposed contributions, confirms their agreement to provide the funding and what the funds will be used for. These letters can be combined where appropriate.

Attach any additional letters of support, as appropriate.

**TERMS AND CONDITIONS**

It is understood and agreed by the undersigned that:

1. By submitting this application, I certify that to the best of my knowledge and belief, the information submitted is true and correct;
2. Funds granted as a result of this request are to be expended for the purposes set forth herein and in accordance with all applicable laws, regulations, policies and procedures of this state;
3. Any proposed changes in this proposal as approved will be submitted in writing by the applicant and upon notification of approval by the state shall be deemed incorporated into and become part of this agreement;
4. Funds awarded may be terminated at any time for violations of any terms and requirements of this agreement;
5. By submitting this application, I certify that the applicant is not in default under the terms and conditions of any grant or loan agreements, leases, or financing arrangements with its other creditors;
6. By submitting this application, I certify that the applicant has disclosed and will continue to disclose any occurrence or event that could have an adverse material impact on the project. Adverse material impact includes but is not limited to lawsuits, criminal or civil actions, bankruptcy proceedings, regulatory interventions or inadequate capital to complete the project;
7. The applicant understands this application and other materials submitted to OSD may constitute public records subject to disclosure under Wisconsin's Public Records Law, § 19.31 et. Seq. the applicant will mark documents "trade secret" or "confidential" where appropriate for financial or other sensitive materials that should be, to the extent possible, kept in confidence. OSD will notify the applicant if it receives a public records request for material so marked;
8. The applicant agrees to comply with all state and federal civil rights laws the Federal Civil Rights Act of 1964; and
9. The applicant agrees that no grant appropriated funds will be paid to any person for influencing or attempting to influence an officer or employee of any agency, any member of the Wisconsin Legislature, or an employee of a member of the Legislature in connection with the awarding of any state contract, the making of any state grant, the making of any state loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any state contract, grant, loan, or cooperative agreement.
10. The Applicant understands that submitting false or misleading information in connection with his/her application may result in the Applicant being found ineligible for grant assistance through the WFF program, and the Applicant or its representative may be subject to civil and/or criminal prosecution.

Name and title of the individual authorized to commit applicants to this agreement:

Name: \_\_\_\_\_ Initials: \_\_\_\_\_

Title: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_